



**LTAN Steering Committee Meeting Minutes**  
**August 27, 2020**  
**2:30 pm**

Chairperson Alecia Craighead called the meeting to order at 2:42 pm. Attendance was taken and quorum was established.

**Attending:**

At Large – Jeremy McBride, Alecia Craighead, Pat Rees  
Alliance 3 – Brett Wendel  
Alliance 4 –  
Alliance 5 – Ann Reed  
Alliance 6 –  
Alliance 7 – Kristen Luttrell, Cheryl Patterson  
Alliance 8 – Matthew Van Epps  
Alliance 9 – Leslie South  
Alliance 10 –

Absent Committee Members: Emily Gibson (Alliance 3), Wayne Hough (Alliance 4), Caroline Lansdell (Alliance 4), Barbara Broersma (Alliance 5), Lisa Cowell (Alliance 6), Shawn DeHaven (Alliance 6), Andrew Milligan (Alliance 8), Matthew Inyart (Alliance 9), Virginia Mayfield (Alliance 10), Steve Jobe (Alliance 10)

DOHR: Derrick Hines (absent) and Sharon Buwalda (absent)

➤ **Chair Comments**

- Welcome

➤ **Approval of July 23, 2020 Minutes**

- Approved by unanimous voice vote.

➤ **Committee Updates**

➤ **LTAN Luncheon Committee**

- No updates at this time.

➤ **LTAN Service Committee**

- Youth in Government went very well. Approximately 100 participants.

➤ **LTAN Promotion and Engagement and LTAN Communications**

- No updates at this time.



## ***LEAD TN Alumni Network***

- **LTAN Repository**
  - No updates at this time.
- **Treasurer's Report**
  - Account Balance is \$98.20.
- **Virtual LTAN Symposium**
  - Alecia:
    - Breakout sessions could be on a rotating basis or have participants pick the session they attend.
    - Lunch could have people split out based on alliance, etc. to eat together virtually.
    - Door prizes – could do trivia with state questions. How to deliver? Could hand deliver or messenger mail.
  - Pat:
    - Attended the Votes for Women session and it was very well done. Capture the different elements – education, subject matter, panel discussion, moderated Q&A, participant Q&A. Would like participants to have a similar experience with the symposium. Brett thought they might have been using WebEx Events as the platform. Consider one overall topic/subject.
    - Asked about continuing to call the event a symposium. Move from old concept; do something to make it different.
  - Brett:
    - Consider half day versus an entire day. Cost not being a factor will also help with participation.
    - Could invite Toastmasters to speak.
  - Dates are wide open in April, May, June. Pencil in date for May 20, 2021. Will discuss and vote on at next meeting.
- **LEAD Tennessee Excellence Award**
  - What is going to be given out? Last year, a trophy was given and was funded by DOHR. Cost is a factor.
  - Could pre-record the acceptance of award.
- **LEAD Talks**



## ***LEAD TN Alumni Network***

- Of the original LEAD talks, four got recorded and can only locate one. Two of the LEAD talks from last symposium have video and no audio.
- Consider starting over.
- Discuss further at next meeting.
  
- **New/Other Business**
  - None at this time.
  
- **Adjournment of Steering Committee Meeting**
  - The meeting was adjourned at 3:33 pm.

***Next Scheduled Meeting is September 24<sup>h</sup> at 2:30 pm via WebEx/Phone***